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|  | Northwich Community Support |

# Volunteer Application Form

## Applicant Information

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| --- | --- | --- | --- | --- | --- |
| Full Name: |  |  | *Mr/ Mrs/ Miss/other* | Date: |  |
|  |  |  |  |  |  |

|  |  |  |
| --- | --- | --- |
| Address: |  |  |
|  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Postcode |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Landline |  | Email | :- |
| Mobile |  |  |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Next of Kin Name: | First Name | Surname | Mr / Mrs/ Miss | Relationship | Contact No |
|  |  |  |  |  |  |
|  |  |  |  |  |  |

What skills and experience do you have that you think will benefit the charity?

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| --- | --- | --- | --- | --- | --- |
| Are you a citizen of the United Kingdom? | YES[ ]  | NO[ ]  |  Do you volunteer for another organisation.? | YES[ ]  | NO[ ]  |

 If yes who?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Have you ever volunteered for this organisation? | YES[ ]  | NO[ ]  | If yes, when? |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Do you have any convictions or conditional cautions which are currently unspent under the Rehabilitation of Offenders Act 1974 – you do not need to disclose anything that is spent  | YES[ ]  | NO[ ]  | If yes, please explain: |

|  |
| --- |
| Do you hold a valid UK Driving License? YES [ ]  NO [ ]  If yes, are you willing to use your vehicle for charity purposes. [ ] Please note. You will have to notify your insurance company that you are volunteering for the charity as your vehicle will not be covered by the charities Liability Insurance. |

## Availability

Please advise on the days and times when you are available to volunteer also which Hubs can you attend. Please tick with times if possible. Please circle all times/dates that you are available.

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday  | Sunday |
| am | am | am | am | am | am | am |
| pm | pm | pm | pm | pm | pm | pm |

Days and times when you are available to use your car for charity purposes. Please tick with times if possible

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Monday | Tuesday | Wednesday | Thursday | Friday | Saturday  | Sunday |
| am | am | am | am | am | am | am |
| pm | pm | pm | pm | pm | pm | pm |

## Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

Data protection. I give my express permission for NCS to use my information for any lawful purpose.

If this application leads to me being accepted as a volunteer, I understand that false or misleading information in my application or interview may result in the termination of my service by the charity.

I understand by volunteering I am giving my time freely and no payment other than out of pocket expenses will be paid to me by the charity.

This application does not constitute a contract of Employment. I acknowledge that a contract of employment does not exist between me and the charity.

If I use my car for charity purposes. I undertake to inform my insurance company to make sure I have adequate insurance cover for my volunteering activities. I am aware that using my car whilst volunteering I am not covered by the charity's third party liability insurance.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Signature: |  | Date: |  |  |

**NCS office use: -**

**Name of trainer/ supervisor responsible for induction.**

**Copy Volunteer agreement given & signed.**

**Confidentiality/ Data Protection policy given & signed**

**Manual handling training given & signed**

**Social Media Policy given & signed**

**Complaint/Grievance procedure given & signed**

**Food Handling certificate Level 2.**